|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **How do you rate your level of understanding/expertise in the following** | **Level of Expertise** | | | | **Comments to explain your rating** |
|  | **1** | **2** | **3** | **4** |  |
| **Skills:** |  |  |  |  |  |
| Communication |  |  |  |  |  |
| Listening |  |  |  |  |  |
| Mediation |  |  |  |  |  |
| Innovation |  |  |  |  |  |
| Data Analysis |  |  |  |  |  |
| Leadership |  |  |  |  |  |
| **Experience in:** |  |  |  |  |  |
| Financial Planning & Management |  |  |  |  |  |
| Human Resources |  |  |  |  |  |
| Project management |  |  |  |  |  |
| Marketing |  |  |  |  |  |
| Organising Events |  |  |  |  |  |
| Law |  |  |  |  |  |
| Theatre management |  |  |  |  |  |
| Charity sector |  |  |  |  |  |
| Bidding |  |  |  |  |  |
| Fundraising & sponsorship |  |  |  |  |  |
| Partnership development |  |  |  |  |  |
| Best Value |  |  |  |  |  |
| Performance Management |  |  |  |  |  |
| Recruitment/Interviewing |  |  |  |  |  |
| Equal Opportunities |  |  |  |  |  |
| Buildings and maintenance |  |  |  |  |  |
| Health & Safety |  |  |  |  |  |

**The Dukes - Trustee Skills Audit**

An annual skills audit enables the trust board to explore its skills and knowledge base, as part of an overall assessment of its effectiveness. The information obtained could be of use in recruitment of new trustees, organising committees, delegation of specific tasks, and identifying future training needs.

**Please note below any additional detail you wish to give about your skills, interests and experience**

|  |
| --- |
| **Name:** |

**Level of expertise:**

**1 = highly experienced, 2 = proficient,**

**3 = some experience, 4 = no experience**